**GUIDELINES**:

1. The document must be filled in, flagged in the dedicated sections, signed and scanned;
2. The document must be sent ONLY via email to post-lauream@poliba.it and in CC to the Supervisor and PhD Coordinator;
3. In the email insert as object “*Surname Name* waiver/suspension to PhD”
4. It is mandatory to fulfil with the payment of virtual stamp on ESSE3 portal page only in case of PHD WAIVER/SUSPENSION, not in case of scholarship waiver.

WAIVER/SUSPENSION FORM

PhD

\_\_\_\_\_\_\_° CYCLE – ACADEMIC YEAR \_\_\_\_\_\_\_\_\_\_ - \_\_\_\_\_\_\_\_\_\_

 Al Magnifico Rettore del Politecnico di Bari

Direzione Gestione Risorse e Servizi Istituzionali

Settore Ricerca e Relazioni Internazionali

Ufficio Post-Lauream

Via Amendola, 126/B – 70126, Bari

I, the Undersigned \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Born on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (\_\_\_\_)

resident at (*address)* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (\_\_\_\_) POSTAL CODE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Italian Fiscal Code\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Cell. / Telephon number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Current address (ONLY if different from the residence address) :

Street \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (\_\_\_\_) POSTAL CODE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

enrolled \_\_\_\_\_° year of the PhD Programme in

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_\_\_° cycle

As phd student [ ]  with scholarship [ ]  without scholarship

[ ]  DECLARE TO WAIVE

[ ]  the abovementioned PhD Programme – in this case, I declare to have paid the stamp duty\*

[ ]  the scholarship issued by

[ ]  Politecnico di Bari

[ ]  Financing institution/body \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ]  Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

starting from **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

[ ]  DECLARE TO SUSPEND the attendance of the abovementioned PhD Programme

[ ]  Maternity (*attach the medical certificate)*

[ ]  Serious disease *(attach the medical certificate)*

starting from \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and up to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I am aware that (for those entitled), for suspension periods exceeding thirty days, the scholarship will not be paid for the period corresponding to the duration of the suspension.

On this purpose, I attach the necessary certification to this document.

Bari, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*\** *Stamp duty paid virtually*

 *(Aut. Agenzia delle Entrate n. 130379/2011)*